



Project Manager

About IPERC

Intelligent Power & Energy Research Corporation (IPERC®) is a fast-paced technology team that designs and builds innovative cybersecure control solutions for microgrids. Our software and hardware integrate generators and renewable energy sources to form secure, self-managing local power networks that give critical facilities superior resiliency, efficiency, and security. Past and current projects include military bases, utility infrastructure sites, and transit facilities.

IPERC has decades of research and development experience including over 40 projects with the Army, Marine Corps, Department of Defense, and Department of Energy, as well as with businesses and municipalities. In 2016, IPERC became an independently-operated, wholly-owned subsidiary of S&C Electric Company, a global provider of equipment and services for electric power systems. Our jointly held proprietary controls technology leads the industry, and includes several patents and patent applications.

The Project Manager will be responsible for the management of active microgrid projects to include overall planning, budgeting, coordination, and execution, ensuring consistency with company strategy, commitments and goals. The Project Manager will work closely with electrical engineers on the overall electrical infrastructure design and with engineers and construction managers on installation and commissioning. IPERC is normally a subcontractor to licensed electrical or architectural engineering firms, construction companies or project developers. The IPERC Project Manager ensures projects are completed on time and on budget.

IPERC is growing and we are looking for a Project Manager to join our team. This full-time position will report to the CEO.

Responsibilities

- Leads the planning, implementation, tracking and reporting of projects
- Facilitates project calls, meetings and discussions both internally and externally
- Effectively communicates and represents IPERC, in person and off-site, with a range of stakeholders including customers, colleagues, partners, and subcontractors.
- Develops and tracks project plan, project division of responsibility, schedules and timelines using IPERC project tracking tool.
- Assists Technical Managers with project setup, monitoring, data updating and reporting, and project financial monitoring.
- Tracks project issues among on-site customers and IPERC technology group and drives efficient resolution.
- Manages project budgets and resource allocation to provide financial oversight and labor forecasting across multiple projects.
- Oversees timely monthly reporting by project delivery teams on the status of projects including recurring month-end accounting events.



Qualifications

CAPM or relevant PMI certification, Bachelor's Degree in Engineering or Finance. 4-7+ years of PM experience. Strong communication and management skills; robust financial analysis, cost management and fiscal reporting skills; superior time management ability; exceptional analytical, critical thinking, and problem-solving skills; good decision-making, team work, negotiation, and conflict management abilities; initiative; adaptability; creativity; and high energy. Strong Microsoft Excel skills. Proficient in MS Project 2010. Ability to work in a fast-paced environment with a sense of urgency.

Preferred Qualifications

Knowledge of electrical design for power distribution systems at low and medium voltage. Experience in architecture, construction, or engineering industries. Proficiency in project management software. Experience with project costing methodologies for project pursuits and proposals. Experience with government contracting.

Point of Contact:

Submit inquiries to: Moira Anderson, Human Resources Director at moira.anderson@IPERC.com